



### **Licensing Sub Committee Tuesday, 16th May, 2023**

You are invited to attend the next meeting of **Licensing Sub Committee**, which will be held at:

**Council Chamber - Civic Offices**  
on **Tuesday, 16th May, 2023**  
at **10.15 am**

**Georgina Blakemore**  
Chief Executive

**Democratic Services  
Officer:**

Democratic Services (Direct Line 01992 564243)  
Email: [democraticservices@eppingforestdc.gov.uk](mailto:democraticservices@eppingforestdc.gov.uk)

**Membership to be drawn from:**

Councillors I Hadley, J Jennings, P Keska, A Lion, T Matthews, L Mead, R Morgan, Caroline Pond, D Sunger and J M Whitehouse

**PLEASE NOTE THE START TIME OF THE MEETING**

#### **WEBCASTING/FILMING NOTICE**

**Please note: this meeting may be filmed for live or subsequent broadcast via the Council's internet site – at the start of the meeting the Chairman will confirm if all or part of the meeting is being filmed.**

**You should be aware that the Council is a Data Controller under the Data Protection Act. Data collected during this webcast will be retained in accordance with the Council's published policy.**

**Therefore, by participating in this meeting, you are consenting to being filmed and to the possible use of those images and sound recordings for webcasting and/or training purposes.**

**If you have any queries regarding this, please contact the Corporate Communications Manager on 01992 564039.**

### **1. WEBCASTING INTRODUCTION**

1. This meeting is to be webcast. Participants are reminded of the need to activate their microphones before speaking.

2. The Chairman will read the following announcement:

“I would like to remind everyone present that this meeting will be broadcast live to the internet (or filmed) and will be capable of repeated viewing (or another use by such third parties).

If you are seated in the lower public seating area it is likely that the recording cameras will capture your image and this will result in the possibility that your image will become part of the broadcast.

This may infringe your human and data protection rights and if you wish to avoid this you should move to the upper public gallery.”

## **2. APOLOGIES FOR ABSENCE**

To be announced at the meeting.

## **3. DECLARATIONS OF INTEREST**

To declare interests in any item on this agenda.

## **4. PROCEDURE FOR THE CONDUCT OF BUSINESS (Pages 3 - 10)**

To note the adopted procedure for the conduct of business by the Sub-Committee.

## **5. APPLICATION FOR A NEW PREMISES LICENCE - THE PALACE BANQUETING SUITE (Pages 11 - 102)**

To consider the attached application for a new premises licence for The Palace Banqueting Suite, Town Mead, Brooker Road, Waltham Abbey, Essex, EN9 1JH.